Faculty Travel Request Form

Department of Mathematics

Trip Information

Destination City and Country: _____

Start Date: _____

End Date:_____

Will this trip include personal travel?

( ) No   ( ) Yes

If yes, indicate personal travel dates below:

From _____ to _____

Additional Info (multiple locations, etc): _____

Trip Purpose (e.g., conference, professional collaboration, field work):

      _____
      _____
      _____

Which fund(s) should be used?

_____
_____
_____

(Even if you do not expect to be reimbursed, we must include a fund in the travel request.
You may list multiple funds; allocations will be determined during reimbursement.)